

Employment Opportunity

Child Care Manager

Marpole Neighbourhood House (MNH) is looking for an experienced, passionate, and values-based Early Childhood Leader to join our growing team. The Childcare Manager will oversee the start-up and operation of a 69- space childcare centre located on the roof top of David Lloyd George Elementary (scheduled to open in early 2024.) ANHBC childcare programs are inspired by the Reggio Emilia Approach, and using BC ELF, we apply principles and values in concert with the values that guide our collective work. This is an exceptional opportunity to help lead the way and co-create an inspirational Early Learning and Child Care Program.

Responsibilities:

The Childcare Manager will be responsible for the overseeing the start-up and overall leadership, administration and management of The DLG Early Learning Center, including human resources, financial management, facilitating program development and equipment/materials. This will include direct service when program need arises. We strive to be an inclusive, dynamic and collaborative setting, which includes leading and working with other educators to plan and implement progressive, innovative social and learning opportunities.

Qualifications and other responsibilities include:

- ❖ Post basic ECE required - undergraduate degree in ECE or related field is an asset
- ❖ Strong understanding of, engagement in, and commitment to the BC Early Learning Framework
- ❖ Minimum 5 years' experience working in a licensed childcare setting, supervising multiple programs
- ❖ Strong planning, organizational, leadership and excellent oral and written communication skills
- ❖ Working with a project team to oversee all start-up functions of the new centre including setting up waitlist and registration systems, program planning and implementation, human resources, license and permits, furniture and equipment purchasing, team training, environment set-up
- ❖ Liaise with Licensing, the Vancouver School Board and other relevant partners, government agencies, community resources and other professionals and agencies
- ❖ Implementing high standards of care and supervision that promote the well-being of all children based on the Reggio Emilia approach and BC's Early Learning Framework
- ❖ Leadership and mentorship in the implementation and commitment to MNH's and ANHBC values
- ❖ Commitment to continued work in Truth and Reconciliation and decolonization.
- ❖ Developing and maintaining strong relationships and communication with children, families and educators – this includes a passion for and commitment to reflective work and constant learning in partnership with children, families and educators
- ❖ An eagerness and ability to work as part of a collaborative, supportive, inclusive and dynamic team in a non-profit and volunteer-based organization
- ❖ Passion and commitment for ongoing professional development and growth and exhibiting leadership in this area for other educators
- ❖ Creativity, strong initiative, flexibility, enthusiasm and a sense of humor

Hours: 35hrs/wk

Salary and Benefits:

\$29.64- \$32.85 depending on experience plus excellent benefit package including vacation, paid sick time, extended health, dental, pension plan and exceptional professional development opportunities.

This position may be eligible for the \$4.00 Wage Enhancement once the centre is open and running.

Position Start Date: July 1, 2023

Please apply by email to Nilda Borrino, Executive Director Nilda.borrino@marpolenh.org

For more information about MNH and ANHBC, please visit www.marpolenh.org and www.anhbc.org

ANHBC is an equal opportunity employer. We place a high value on diversity and encourage qualified individuals from all backgrounds and identities to consider applying for the position. Our comprehensive compensation and benefits package reflects our commitment to our staff and their families.

We thank and acknowledge all applicants and will proactively contact only those selected for interviews.

ANHBC Member Neighbourhood Houses:

Alexandra NH, Cedar Cottage NH, Frog Hollow NH, Gordon NH, Kitsilano NH,

Mount Pleasant NH, South Vancouver NH and Sasamat Outdoor Center